



SYSTEMATIX GROUP™
Investments Re-defined

SYSTEMATIX CORPORATE SERVICES LIMITED

**FAMILIARIZATION PROGRAMME CONDUCTED
FOR INDEPENDENT DIRECTORS
F.Y. 2020-2021**

Preamble:

- SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 lays down that the Company shall familiarise the Independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc.
- Such familiarization with the Company shall be carried on through various programmes and such programmes shall be disclosed on the Company's website.

Purpose and Objective of the Programmes:

- To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company.
- To update the Independent Directors on a continuous basis on significant developments so as to enable them to take well informed decisions in a timely manner.

Initiatives taken by the Company to update the Independent Directors on a continuing basis:

- Due to Novel CoronaVirus Disease (COVID-19) World Health Organization (WHO) declared this outbreak as a Public Health Emergency of International Concern (PHEIC) and in view of the same Government of India has declared nationwide lockdown w.e.f. March 24, 2020. Since the Company belongs to service industry, consequent to the lockdown announcement, the Employees were facilitated to Work From Home (WFH) and were enabled through secured remote access to ensure continuity of services with minimal disruption. Under the Circumstances we tried to give updates and awareness to our Independent Directors on Statutory Compliances.

Further, few steps has been taken to familiarise the Independent Director as follows:

- All Independent Directors are aware and further updated about their roles, rights and responsibilities under the Companies Act 2013 and other relevant legislations.
- All Directors including Independent Directors' are periodically provided the Memorandum and Articles of Association, Annual Reports, policies adopted and displayed at the website of the Company alongwith Code of Conduct.
- All Independent Directors are periodically made aware on regulatory updates and recent amendments in various acts.
- All Independent Directors were informed to appear for the online self-assessment test and secure atleast 60 % marks in the online test and renew their Subscription.

Systematix Corporate Services Limited (the Company) has periodically conducted the familiarization programmes for all its directors including independent Directors and the details of the same are as under:

Name of Independent Director	Number of Board Meetings Attended		Number of Hours Spent	
	During 2020-2021	Cumulative	During 2020-2021	Cumulative
Mr. Shriram Khandelwal	5	25	5	25
Mr. Sanjay Khandelwal	4	18	4	18
Mr. Rakesh Mehta	5	14	5	14
